

Person Specification

<u>Job Title:</u>	Volunteer Group Leader
<u>Organisation:</u>	Triumph Over Phobia (UK)
<u>Responsible to:</u>	Clinical Director
<u>Location:</u>	Flexible / Remote Based
<u>Contracted Commitment:</u>	Minimum of 12 Months
<u>Disclosure required:</u>	Enhanced Disclosure and Barring Service (provided by the organisation)

Our recruitment ethos

At Triumph Over Phobia we proudly celebrate diversity, inclusion, and the expertise that is gained from different lived experiences. This ethos underpins our volunteer recruitment process and we warmly welcome applicants from all walks of life.

	Essential	Desirable	Evidenced By
A – Abilities			
The ability to volunteer for at least 1 calendar year	✓		Application Form
The ability to routinely access an internet compatible device with a camera and microphone	✓		Application Form
The ability to routinely access a reliable internet connection	✓		Application Form
The ability to routinely access a private space to run online groups confidentially	(For virtual working) ✓		Application Form
The ability to sit in one position for extended periods of time whilst maintaining a high level of concentration.	✓		Application Form

	Essential	Desirable	Evidenced By
B – Skills			
Excellent organisation and time management skills	✓		Application Form (personal statement)
Excellent communications skills.	✓		Application Form (personal statement) Interview
Excellent interpersonal skills with the ability to form positive relationships	✓		Application Form (personal statement) Interview
To remain empathic when listening to difficult or sensitive information in an emotive atmosphere.	✓		Application form (personal statement) Interview
C – Values			
A willingness to actively engage in training and learning opportunities	✓		Application Form (personal statement)
A commitment to uphold the principles of confidentiality and GDPR	✓		Application Form (personal statement)
A commitment to treat people with respect and dignity	✓		Application form (personal statement) Interview
D – Knowledge / Experience			
Experience of volunteering		✓	Application Form (personal statement)
Experience of working within a mental health context		✓	Application Form (personal statement)
Experience of working / volunteering in a caring capacity		✓	Application Form (personal statement)
Lived experience of anxiety difficulties.		✓	Application Form (personal statement)
Experience of facilitating a group		✓	Application Form (personal statement)